

TOWN OF GOSHEN  
BOARD OF SELECTMEN  
**MINUTES – Regular Meeting**  
Town Hall Conference Room  
**December 22, 2015**

PRESENT: Robert P. Valentine, Dexter S. Kinsella, Steven M. Romano

OTHERS: Allan Walker

Robert P. Valentine called the meeting to order at 5:05 p.m.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to approve the minutes of the December 15, 2015 meeting. Voted unanimous as amended. (Vocational Agricultural Department was changed to read: Agricultural Science and Technology Department.)

MATTERS ARISING OUT OF THE MINUTES: Bob Valentine reported his attendance at the Recreation Commission meeting on Monday, December 21, 2015. In that meeting the Recreation Commission agreed to work with the Board of Selectmen in moving forward on a renovation of the “headquarters” building, which has a connected septic system in place. A request for funding will be made to the Board of Finance. Preliminary design work on refurbishing the building will then be sought.

The light bulbs on the Goshen Center School scoreboard will be replaced.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to approve the warrant and payroll of December 24, 2015 in the amount of \$36,967.88. It was noted included in the warrant was the payroll in the amount of \$19,700.80 and the warrant in the amount of \$17,267.08. Voted unanimous. Items contained in this warrant showed expenses for road sand, engineering work done by Lenard Engineering (Shelbourne Drive).

PUBLIC COMMENT: NONE

FIRST SELECTMAN'S REPORT:

Bob Valentine reported that Garret Harlow, Public Works Supervisor, is working with David Battista, Lenard Engineering, in creating preliminary designs for the drainage configuration planned for Shelbourne Drive. The plan is to complete the design work by January 2016 and get request for bids out to contractors by February.

Garret Harlow is also working with David Battista, Lenard Engineering on design work for Milton Road using funds from the *State Rural Minor Collector Grant* for 2017.

Bob Valentine reported that his work with the town phone system connecting with Nutmeg Network for VOIP continues. Options that are available are being considered.

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Bob Valentine is carefully reviewing the contract proposal from *Point Software*, the cloud-based building permit system. The possibility of adding a \$10 increase in permit fees (via town ordinance amendment) is being considered to cover the cost of using permits through this *Point Software* program. Joe Manley and Marty Connor are also reviewing the contents of this contract proposal.

Bob Valentine reported that the divider wall upstairs is complete. Spring Valley, Inc. did excellent work on this job. Lunchroom tables/chairs will be provided for town hall employees in one room. The additional space can be used for meetings should conflict of dates occur.

Bob Valentine announced a workshop will be held at the Kent Town Hall, sponsored by CCM (Connecticut Council of Municipalities) that may be of interest to town hall employees, entitled "*Ethics, Conflicts of Interest*". Both Dexter Kinsella and Steven Romano expressed interest in attending.

CORRESPONDENCE: A letter was received from Stephen Brett Cooney resigning his position on the Planning and Zoning Commission. His service on this Commission is greatly appreciated.

### OLD BUSINESS:

Appointment: To fulfill the aforementioned position on the Planning and Zoning Commission, Mark Harris has requested to serve for same. (Mr. Harris previously served as *Alternate* on the Planning and Zoning Commission).

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to appoint Mark Harris to regular member of the Planning and Zoning Commission filling the remaining term of Stephen Brett Cooney to November 11, 2017. Voted unanimous.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to add to the agenda 9a - Assistant Town Clerk Job Description and 10a – Executive Session for the purpose of discussion of pending litigation. Voted unanimous.

### NEW BUSINESS:

Assistant Town Clerk job description has undergone several minor, but necessary changes, elimination of passport distribution, digital scanning (replacing previous copying) to enable the Town Clerk to bind the town record books on premises, etc.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to approve the amended job description of the Assistant Town Clerk. Voted unanimous.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to move into Executive Session at 5:37 p.m. for the purpose of discussing pending litigation. Voted unanimous.

The Board moved back to open session at 5:50 p.m. No action was taken.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to adjourn the meeting at 5:51 p.m. Voted unanimous.

Respectfully submitted,

Lucille A. Paige, First Selectman's Aide